

# Final Punch List

## *Approved Methods*

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accepted safety procedures. Because codes and regulations are subject to change, you should always check with authorities to ensure that your project complies with all local codes and regulations.

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### What is the final punch list?

The final punch list is a list of items that need to be reviewed and verified as in place on a newly built home that is about to be turned over to the home owner. The items are typically addressed by a supervisor and if properly addressed will make for the smooth transition for the new home owner.

Keep in mind that through out the home build process, multiple internal reviews and inspections are conducted to make sure that the house conforms to the high standards of Habitat for Humanity as well as local building codes. The final punch list is a process that is completed prior to a house walk through with the new home owner.

#### Final punch list

1. Caulk on exterior any wires or pipes that pass out of the house using siliconizing caulk.
2. “Not for Storage” sign is placed in the Attic - The attics are not engineered for storage space so there needs to be a sign noting this to meet code requirements.
3. Sticker in the electrical panel box - To pass the final inspection an energy efficiency sticker is required in the panel box.
4. Sub sticker in cabinet with the list all subcontractor and warranty phone numbers for the homeowner on an easy to read sticker on the inside of a cabinet.
5. Check that all light bulbs on interior and exterior fixtures are fully bulbed with LED based bulbs and that these are working.
6. Verify that kitchen appliances are operational.
7. Verify that all exhaust fans are operational.
8. Verify that HVAC is working and that a filter is in the unit.
9. Verify that toilets are flushing and that all sink and tub drains are working.
10. Debris from the home construction is removed from the premises.
11. Sweep out the inside of the shed.
12. Sweep out and dust the inside of the house.
13. Check crawl space (where available) to make sure no debris, tools, supplies are left.
14. Trailer on site is moved out.
15. Landscaping is completed.
16. Pressure wash – the exterior siding and the decking using pressure washing.
17. Install window screens.