

## **Habitat Charlotte Region is committed to the safety of volunteers, staff and homeowners.**

We ask for your cooperation in protecting yourself and others at your volunteer site by following these protocols before – and while – you volunteer. *These protocols also apply to individuals who have been vaccinated.*

### » *before you volunteer*

- **Stay home from volunteering if you are sick and report symptoms immediately**

- » Do not come to your volunteer shift if you are experiencing illness symptoms such as:

- fever of 100 degrees or higher
- cough, shortness of breath or difficulty breathing
- sore throat
- fatigue
- loss of sense of smell and/or taste

- » Volunteers should NOT return to volunteering until:

- at least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (*e.g. cough, shortness of breath*); **and**
- at least 7 days have passed since symptoms first appeared

- » Individuals should seek medical attention if they develop these symptoms

- » In other words, if you feel sick, uncomfortable or unsafe, please stay home

- **Habitat Charlotte Region is requiring masks for all volunteers serving indoors at ReStores, offices and build sites. Unvaccinated volunteers are required to wear masks indoors and outside.**

- **Please bring your own reusable water bottles or bottled water** (*you may want to bring a few for all-day shifts*). We will provide bottled water. We no longer have communal water coolers on build sites.

## » *on the volunteer site*

- **During your volunteer shift:**

- » Masks/face coverings

- For indoor construction tasks and in ReStores, masks or face coverings (*N95 mask, dust/pollen mask, cloth mask*) are required for **all** volunteers. Those not fully-vaccinated are required to wear masks indoors and outside for all tasks.

- » Wash your hands throughout your volunteer shift

- In addition to port-a-johns, build sites have hand washing stations, sinks or spigots designated for handwashing with soap and paper towels
- Use disinfectant spray on the surfaces in the restroom and hand washing station after each use

- » Those not fully-vaccinated should maintain a minimum of 6' distance between yourself and other individuals

- » If working inside, work with windows and doors open to promote ventilation

- » Keep doors open as much possible to reduce touching doors, knobs and handles

- » Do not visit other areas of the construction site or ReStore unless it is necessary

- » Tools

- Tools will be cleaned with disinfectant spray before you arrive
- When on site, work with staff to gather the tools and materials you will need to perform your tasks; plan as much as possible to reduce the need to move throughout the build site
- Refrain from sharing tools with others
- If working as a team (*like cut person and installer*) designate tasks and stick to them, switching duties as little as possible
- Clean tools periodically throughout the day using sanitizing spray
- At the end of the day, please gather up your tools, lay them out and spray them

## » *on the volunteer site* (continued)

### » Personal Protective Equipment

- You will be provided with eye protection and hard hats; please keep track of them
- Sanitizing spray will be available to clean them before and after use
- At ReStores, gloves are available if needed

### » Breaks/Water/Lunch

- Maintain physical distancing during breaks and lunch
- Sharing of food is discouraged
- If groups are providing food, boxed lunches or single serve wrapped snacks are strongly encouraged. If food is served from a communal source (*pizza, taco bar, barbeque, buffet lines*), there should be designated servers to reduce the number of people handling serving utensils.

### • **Reporting symptoms or issues on-site:**

- » If you start to feel sick or have any symptoms on-site
  - Stop working immediately
  - Sanitize your area
  - Let your group leader and your site supervisor know
  - Leave the volunteer site with the least amount of contact possible

### • **When you finish volunteering:**

- » Clean up the build site and sanitize your tools and surfaces
- » Wash your hands before leaving the volunteer site

If you have any questions or concerns about Habitat Charlotte Region's COVID-19 Protocol for Volunteer Groups, please contact [volunteer@habitatCLTregion.org](mailto:volunteer@habitatCLTregion.org) or 704.716.7077.

