

Habitat Charlotte Region is committed to the safety of volunteers, staff and homeowners.

We ask for your cooperation in protecting yourself and others at your volunteer site by following these protocols before – and while – you volunteer. *These protocols also apply to individuals who have been vaccinated.*

» *before you volunteer*

- **Stay home from volunteering if you are sick and report symptoms immediately**
 - » Do not come to your volunteer shift if you are experiencing illness symptoms such as:
 - fever of 100 degrees or higher
 - cough, shortness of breath or difficulty breathing
 - sore throat
 - fatigue
 - loss of sense of smell and/or taste
 - » Volunteers should NOT return to volunteering until:
 - at least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (*e.g. cough, shortness of breath*); **and**
 - at least 5 days have passed since symptoms first appeared
 - » Individuals should seek medical attention if they develop these symptoms
 - » In other words, if you feel sick, uncomfortable or unsafe, please stay home
- **Habitat Charlotte Region is a mask friendly environment. Those not vaccinated or who are not able to practice social distancing should wear masks.** All are welcome to wear masks.

» *on the volunteer site*

- **During your volunteer shift:**

- » Masks/face coverings

- On the build site and in ReStores, masks or face covering (N95 mask, dust/pollen mask, face shield, cloth mask) are required for those are not vaccinated. Masks should be worn when social distancing is not possible.

- » Wash your hands throughout your volunteer shift. Hand sanitizer should be available on all sites

- » Maintain a minimum of 6' distance between yourself and other individuals

- » If working inside, work with windows and doors open to promote ventilation

- » Keep doors open as much possible to reduce touching doors, knobs and handles

- » Do not visit other areas of the construction site or ReStore unless it is necessary

- » Tools

- Tools will be cleaned with disinfectant spray before you arrive
- When on site, work with staff to gather the tools and materials you will need to perform your tasks; plan as much as possible to reduce the need to move throughout the build site
- Refrain from sharing tools with others
- If working as a team (*like cut person and installer*) designate tasks and stick to them, switching duties as little as possible
- Clean tools periodically throughout the day using sanitizing spray
- At the end of the day, please gather up your tools, lay them out and spray them

» *on the volunteer site* (continued)

» Personal Protective Equipment

- You will be provided with eye protection and hard hats; please keep track of them
- Sanitizing spray will be available to clean them before and after use
- At ReStores, gloves are available if needed

» Breaks/Water/Lunch

- Maintain physical distancing during breaks and lunch
- Sharing of food is discouraged
- If groups are providing food, boxed lunches or single serve wrapped snacks are strongly encouraged. If food is served from a communal source (*pizza, taco bar, barbeque, buffet lines*), there should be designated servers to reduce the number of people handling serving utensils.

• **Reporting symptoms or issues on-site:**

- » If you start to feel sick or have any symptoms on-site
 - Stop working immediately
 - Sanitize your area
 - Let your group leader and your site supervisor know
 - Leave the volunteer site with the least amount of contact possible

• **When you finish volunteering:**

- » Clean up the build site and sanitize your tools and surfaces
- » Wash your hands before leaving the volunteer site

If you have any questions or concerns about Habitat Charlotte Region's COVID-19 Protocol for Volunteer Groups, please contact volunteer@habitatCLTregion.org or 704.716.7077.

